



EU Representative for Peace Direct, Brussels based. 3-4 days per week (consultancy position)

ABOUT THIS POSITION

Peace Direct is seeking a dedicated, strategic and proactive EU Representative based in Brussels (part time, 3-4 days per week). This key role involves engaging in policy advocacy and networking with EU institutions, EU Member States' Permanent Representations and the INGO community in Brussels to promote locally-led peacebuilding approaches in peace and security policies. The EU Representative will track and analyse peacebuilding policy and practice in EU settings, as well as relevant/related EU issues pertaining to locally-led development and to the decolonisation of the international cooperation sector. The EU Representative will also be the institutional focal point for the development and implementation of Peace Direct's global policy and advocacy strategy vis a vis the EU. This is a unique opportunity at a critical time to work with a diverse range of stakeholders – including Peace Direct's partners and colleagues, counterparts in EU and INGO circles to uplift the needs of local people in conflict-affected communities.

ABOUT PEACE DIRECT

Peace Direct is an international non-governmental organisation working with local peacebuilders and other allies to shift power and resources for sustainable peace. Peace Direct works to raise the profile of local peacebuilding actors and advocates for systemic changes to the peacebuilding and wider international sectors through our direct support to local peacebuilding efforts in 14 countries worldwide, coupled with consultations with local peacebuilders, evidence and learning from research, policy advocacy and partner visits. We advocate for our peacebuilding partners by encouraging decision makers to recognise the knowledge, capacity and agency of local peacebuilders. Peace Direct has also been at the forefront of thinking about how the peacebuilding, international development and humanitarian sectors (particularly policymakers, donors and INGOs) need to reform, including how to tackle structural racism.

Peace Direct has offices in London, the Hague and Washington, DC with representation at the UN in New York. It is a UK registered charity, a US registered 501(c)3 non-profit, and an ECOSOC-accredited NGO.

JOB DESCRIPTION:

1. Policy and Advocacy (50%).

- Update and implement Peace Direct's EU advocacy strategy, ensuring alignment with our new organisational strategy (2025-2030).
- Monitor relevant changes and new agendas emanating from the EU and respond accordingly.
- Advocate for the recognition and integration of locally-led and decolonised approaches within EU policies and programmes.
- Participate in any relevant joint advocacy efforts led by EPLO and likeminded INGOs.

- Organise in-person and hybrid events, seminars, or visits showcasing Peace Direct's partners and/or staff in order to raise awareness or undertake advocacy on thematic and country-specific issues as needed. This would include: identifying relevant audiences, requesting and scheduling meetings, supporting visa application processes, accompanying visitors, introducing the work, and maintaining and following-up on issues and relationships.

2. **Networking, representation, and partnerships (20%)**

- Represent Peace Direct at relevant official meetings and introduce the themes and work of Peace Direct and our partners to EU officials, INGO networks and other civil society counterparts.
- Represent Peace Direct at all EPLO meetings and play an active role in EPLO discussions.
- Promote Peace Direct's mission and initiatives through public speaking, panel discussions, and media engagements.
- Support Peace Direct's partners by facilitating communication and collaboration with EU entities in their countries (e.g. EU Delegations, CSDP missions, etc.) and at Headquarters.
- Formulate productive partnerships with supportive NGOs or other counterparts to pursue joint activities as may be warranted.

3. **Learning (10%)**

- Contribute to the learning and development of Peace Direct by sharing insights from interactions with EU stakeholders to inform Peace Direct's practice and programmes.
- Contribute to the broader learning agenda of the organisation by participating in all relevant learning and reflection events.

4. **Other (10%)**

- Understand well the work, values, and mission of the organisation so as to advocate for their country-specific and thematic goals, work, and policy positions
- Continuously scan the environment for potential funding and partnership opportunities.
- Maintain fruitful relationships with the Advocacy team, the Fundraising and Communication team and the International Programme and Research team, as needed.
- Contribute to annual and quarterly internal planning and review sessions and reports.

PERSON SPECIFICATION

- Demonstrable relevant experience working on peacebuilding in conflict-affected contexts and/or at a headquarters level.
- Significant experience and understanding of EU policy and structures, including key people, departments, and ways of working.
- Experience working with local partners in the Global South.
- Knowledge of the civil society environment in Brussels
- Strong networking ability.
- Demonstrable experience of influencing government and other stakeholders (donors, etc.).
- Experience with advocacy and awareness raising, preferably on peacebuilding issues.
- Fluency in spoken and written English and – at minimum - working knowledge of French.
- A strong commitment to anti-racism
- Excellent communications skills.

- Good writing skills.
- Ability to work independently and remotely with minimal management.
- Sound personal organisational skills, including excellent time management, ability to meet deadlines, prioritize tasks, and work under pressure to meet tight deadlines.
- Culturally sensitive, thrives in diverse teams, and able to sensitively navigate interpersonal and inter-departmental dynamics to keep focus on common goals. A passion for peacebuilding and a commitment to support local peacebuilders.

ADDITIONAL DETAILS

TIME COMMITMENT: 60-80% time with long term commitment. The successful candidate is expected to start in October or November 2024, though an earlier start date can be considered.

REPORTING: Reports to the UK CEO.

SALARY: €70,000 equivalent full time salary.

LOCATION: This post is based in Brussels. Peace Direct does not have an office in Brussels, so the postholder is expected to work remotely.

APPLICATION PROCESS: Please send a resume and cover letter, outlining your interest and suitability for this post, to recruitment@peacedirect.org with 'EU Representative' in the subject line. **Deadline is Sunday 15th September.**